

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

December 19, 1975

**For the confidential information
of the Board of Trustee**

THE UNIVERSITY OF WYOMING
Minutes of
THE TRUSTEES
December 19, 1975

<u>Table of Contents</u>	<u>Page</u>
ROLL CALL-----	1
APPROVAL OF MINUTES-----	1
REVENUE BONDS - OBSERVATORY PROJECT-----	1
ANNOUNCEMENTS-----	4
HIGHER EDUCATION COUNCIL-----	4
APPOINTMENTS	
1. Peter J. Iverson-----	6
2. Sue H. Eggers-----	6
3. Bruce J. Noble-----	6
4. Terrence E. Dwan-----	6
5. Richard D. Noble-----	6
APPOINTMENT OF PART-TIME FACULTY-----	6
REAPPOINTMENT- Thomas A. Hardy-----	6
DEPARTMENT OF SOCIAL WORK HEADSHIP, COLLEGE OF ARTS AND SCIENCES James R. Wiebler-----	7
CHANGE TO DEPARTMENTAL STATUS Department of Theatre-----	7
CHANGE OF DEPARTMENTAL NAME Department of Communication and Broadcasting-----	7
ACTING DEPARTMENT HEADS	
1. Philip Emmert, III-----	8
2. E. C. Reynolds-----	8
3. Robert C. Eicher-----	8
CHANGES IN DESIGNATION	
1. James E. McClurg-----	8
2. Robert B. Shelton-----	8
3. Robert R. Fletcher-----	8
CHANGES IN ASSIGNMENT	
Dennis H. Knight-----	9
John W. Walker-----	9
Glenn J. Miller-----	9
James O. Tucker-----	9
Richard L. Howey-----	9

	<u>Page</u>
PROMOTIONS-----	10
CONTINUATION ON PROBATIONARY APPOINTMENTS-----	14
LEAVES OF ABSENCES	
1. Robert W. Atherton-----	17
2. Robert I. Russin-----	17
SABBATICAL LEAVES	
1. C. Colin Kaltenbach-----	17
2. Lewis J. Noe-----	17
3. Gladys M. Crane-----	18
4. Kenneth L. Diem-----	18
5. Donna R. Marburger-----	18
6. Phyllis D. Bear-----	18
7. William G. Bridges-----	18
8. Robert P. George-----	18
9. Alixe C. Alami-----	19
10. Richard I. Harper-----	19
11. Audie L. Blevins-----	19
12. Edgar A. Rinehart-----	19
13. William E. Frerichs-----	19
14. Morris A. Forslund-----	19
15. James T. Forrest-----	20
16. Jerrald L. Ranta-----	20
17. Duncan S. Harris-----	20
18. Christopher Durer-----	20
19. Robert G. Roe-----	20
20. William E. Morgan-----	20
21. Clarence F. Becker-----	21
22. Michael Parker-----	21
23. David A. Gilbert-----	21
24. Everett B. Long-----	21
RETIREMENTS-----	21
RESIGNATIONS	
1. Hoyt N. Wheeler-----	22
2. Janice C. Varenhorst-----	22
3. Linda Faddis-----	22
SALARY ADJUSTMENT--HEAD FOOTBALL COACH AND REAPPOINTMENT OF ASSISTANT FOOTBALL COACHING STAFF-----	22
NON-TEACHING BACHELOR OF SCIENCE DEGREE IN PHYSICAL EDUCATION -- COLLEGE OF EDUCATION-----	23
CHANGES IN REGULATIONS OF THE TRUSTEES OF THE UNIVERSITY OF WYOMING (Revised 7 August 1972), PART IV, SECTION 3-----	23
CHANGES IN REGULATIONS OF THE TRUSTEES OF THE UNIVERSITY OF WYOMING (Revised 7 August 1972), PART V, SECTION 4-----	24

	<u>Page</u>
APPROVAL OF DEGREES-----	26
HONORARY DEGREES-----	26
CONTINUATION ON PROBATIONARY APPOINTMENT - Jack Van Baalen-----	27
WYOMING RETIREMENT SYSTEM-----	27
HEALTH AND LIFE INSURANCE-----	28
CHANGES IN REGULATIONS OF THE TRUSTEES OF THE UNIVERSITY OF WYOMING (Revised 7 August 1972), PART II, SECTION 3-----	28
CHANGES IN ASSIGNMENT	
1. Keith K. Raitt-----	30
2. Dona V. Miller-----	30
3. John W. Jackson-----	30
BUDGET CHANGE-----	30
REVISION - 1976-78 LEGISLATIVE BUDGET REQUEST-----	31
BUDGET CHANGE 1975-76-----	33
PHYSICAL PLANT	
1. Agronomy Farm Rest Room-----	33
2. Sale of Greenhouses-----	33
CONTRACTS, GRANTS, GIFTS AND SCHOLARSHIPS-----	34
DEVELOPMENT COMMITTEE-----	34
MATTERS OF INFORMATION-----	34
ADJOURNMENT-----	35

THE UNIVERSITY OF WYOMING
Minutes of
THE TRUSTEES
December 19, 1975

The regular meeting of the Trustees of The University of Wyoming was called to order by President Quealy at 12:45 p.m. on December 19, 1975, in the Board Room of Old Main Building.

ROLL CALL

The following Trustees answered roll call:

Bunning, Gillaspie, Hines, McCue, McEwan, Quealy, Smith, Thorpe, True, Wilson, and ex officio members Carlson and Coles. Messrs. Brodrick and Sullivan were absent, as well as ex officio members Governor Herschler and Schrader. Dr. Kendall Baker, Chairperson for the Faculty Senate, was also present.

APPROVAL OF MINUTES

Mr. Quealy asked if there were any corrections or additions to the minutes of the meeting of November 14, 1975. Mr. Hines asked that on page 8 that the date the revenue bonds be issued to mature be corrected to read "1980". It was then moved by Mr. Hines, seconded by Mr. Bunning, and carried to approve the minutes of the November 14, 1975 meeting as corrected.

REVENUE BONDS
OBSERVATORY PROJECT

Elliott G. Hays, Vice President for Finance;
J. R. Geraud, University Legal Counsel; Dean Borthwick of Borthwick-McCall, Cheyenne, Wyoming, Legal Counsel for issuance of an opinion to bond purchasers as to the legality of the bonds and their issuance; and John Conrad of Boettcher and Company, Denver, Colorado, Financial Consultant, were called into the meeting to discuss the revenue bonds for the telescope project. Trustees True and McCue advised that they had a conflict of interest on this item and requested that the record indicate that they did not participate in the discussion on the revenue bonds and they abstained from voting.

Mr. Hays advised that bids were received on \$420,000 Trustees of The University of Wyoming Facilities Improvement Revenue Bonds, Series December 1, 1975-B. The bids received were as follows for \$205,000 to mature June 1, 1979 and \$215,000 to mature June 1, 1980.

<u>Bidder</u>	<u>Maturity</u>	<u>Par</u>	<u>Rate</u>
The First National Bank and Trust Company of Wyoming	6/1/79	\$205,000	4.49%
The First National Bank of Laramie	6/1/79	100,000	5.00%
First National Bank of Riverton	6/1/79	50,000	5.00%
Sundance State Bank	6/1/79	25,000	4.75%
Sundance State Bank	6/1/80	25,000	5.00%
First National Bank of Casper	6/1/80	100,000	5.25%
Boettcher & Company	6/1/79	205,000	5.30%
Boettcher & Company	6/1/80	215,000	5.00%

Excluding the bid of Boettcher & Company, bids were received for all of the bonds maturing in 1979, but bids were received for only \$125,000 of the bonds maturing in 1980.

After review of the bids, Mr. Hays explained that one of the banks bidding on the 1980 maturity could be approached, without compromising the bidding process, to see if they would be willing to modify their bid if the bond resolution were modified to provide for the issuance of bearer bonds. J. R. Geraud advised that the University had legally fulfilled all bidding requirements and such a procedure would not vitiate legal requirements. Mr. Borthwick concurred.

Mr. Hays advised that Mr. Cliff Kirk, First National Bank of Casper, was contacted and he agreed to take \$190,000 par value of the bonds maturing

in 1980 at an interest rate of 5.00% on the following conditions:

- a) That the bonds be made bearer bonds instead of registered bonds;
- b) That a statement be obtained from the rating agencies that these bonds, being unrated, would not effect the ratings on the outstanding bonds.

After further discussion, it was moved by Mr. Hines, seconded by Mr. Gillaspie and carried to accept the bid of The First National Bank and Trust Company of Wyoming for \$205,000 par value due June 1, 1979, at an interest rate of 4.49%.

Then Dr. Thorpe moved, Mrs. McEwan seconded, and it carried to accept the bid of the Sundance State Bank for \$25,000 par value due June 1, 1980 at an interest rate of 5.00%. Mr. Smith abstained from voting.

It was moved by Mr. Gillaspie, seconded by Mr. Hines, and carried to accept the offer of the First National Bank of Casper to purchase \$190,000 par value due June 1, 1980 at an interest rate of 5.00%. Mr. Smith abstained from voting.

Dr. Thorpe moved, Mr. Gillaspie seconded, and it carried to waive the irregularity of The First National Bank and Trust Company of Wyoming's bid which did not state the interest rate bid in a multiple of one-eighth or one-twentieth and that the bid of said bank of 4.49% for \$205,000 of the bonds maturing June 1, 1979 be accepted. Mr. Smith abstained from voting.

It was then moved by Trustee Hines and seconded by Trustee Smith that all Bylaws and other rules and regulations of the Board of Trustees of The University of Wyoming which might prevent unless suspended in cases of emergency the final adoption of this Resolution as amended at this meeting or which might unless suspended conflict with any provision of the Resolution, be, and the same hereby are, suspended for the purpose

of permitting the final adoption of said Resolution as amended at this meeting without modification as to its form, pursuant to Section 7-2 of the Bylaws of said Board. The question being upon the adoption of said motion and the suspension of said Bylaws and other rules and regulations, the roll was called, and the Trustees voted in favor of the passage of the motion and such suspension. The President thereupon declared the motion to have been adopted and the Bylaws and other rules and regulations so suspended.

Trustee Hines moved that the proposed December 1, 1975 bond Resolution be amended to provide for the issuance of coupon bearer bonds in place of registered bonds. Mrs. McEwan seconded the motion, and it carried.

Trustee Thorpe moved the adoption of said Resolution, as amended, seconded by Trustee Gillaspie, and the Trustees voted unanimously in favor of the passage of the motion and the adoption of the Resolution. A certified true copy of this Resolution is on file with the permanent minutes of this meeting. (A copy of the Resolution is on file with the Vice President for Finance)

President Quealy declared the meeting recessed until 2:15 p.m. The meeting reconvened at 2:15 p.m. with all Trustees previously recorded as present in attendance.

ANNOUNCEMENTS

President Quealy reported that Governor Herschler had advised that his emergency funds were depleted, and therefore, the University's request for \$35,271 would not be funded. These monies were to be used for a crawler-type tractor on Laramie farms and for operating costs such as postage, forms, etc., in Student Loans.

HIGHER EDUCATION COUNCIL

President Quealy reported that an Ad hoc Committee was appointed to study the proposal of the Higher Education Council to provide an operational analysis of The University of Wyoming and the seven

community colleges in Wyoming by a team headed by Mr. Maurice Knutson, and to establish guidelines for such an analysis. The members of this Committee are Paul O. Hines, Chairman; Gordon H. Brodrick; and Leo P. McCue, Jr. President Quealy then called on Chairman Hines for a report from this Committee. Mr. Hines advised that a meeting had been scheduled for December 17, 1975 in the Board Room, and that all seven community college board presidents, Mr. Knutson, and the Chairman of the Community College Commission had been invited to attend. Three community college board presidents indicated they would not attend the meeting, two of these board presidents stated they had referred their decision to the Community College Commission. Four community college board presidents, Mr. Knutson, and the Chairman of the Community College Commission indicated they would attend and participate in such a meeting. On December 15, Mr. Knutson advised that he would be unable to attend such a meeting and the four community college board presidents were contacted by telephone thereafter and surveyed as to whether or not a meeting should be held without Mr. Knutson. It was the consensus of the group that the meeting be called off. Mr. Hines moved, Mr. McCue seconded, and it carried that since no meeting was held, no conclusion could be reached as to the desirability of the operational analysis and no guideline for such an analysis could be established and that action on the proposal of the Higher Education Council be tabled.

President Quealy called for consideration of items of

business included in the President's Report and, on the basis of discussions which took place during the morning executive session, the following actions were taken:

APPOINTMENTS Mr. Bunning moved approval of the following appointments as recommended by President Carlson. The motion was seconded by Mr. Gillaspie, and it carried.

1. Peter J. Iverson as Assistant Professor of History for the 1976-77 academic year.
2. Sue H. Eggers as Lecturer in English for the 1976 Spring semester.
3. Bruce J. Noble as Professor of Physical Education and Professor of Zoology for the 1976-77 academic year.
4. Terrence E. Dwan as Supply Assistant Professor of Electrical Engineering for the 1976 Spring semester.
5. Richard D. Noble as Supply Instructor in Chemical Engineering for the period beginning April 1, 1976, to May 16, 1976, and for the 1976-77 academic year (rank of Assistant Professor and salary increase contingent upon completion of doctoral degree requirements).

APPOINTMENT OF President Carlson advised that as a
PART-TIME FACULTY matter of information, part-time appointments for the 1975-76 academic year had been included in the President's Report.

REAPPOINTMENT Mrs. McEwan moved approval of the reappointment of Thomas A. Hardy

as Visiting Professor of Art for the 1976 Spring semester. The motion was seconded by Mr. McCue, and it carried.

DEPARTMENT OF SOCIAL WORK HEADSHIP
COLLEGE OF ARTS AND SCIENCES

It was moved by Mr. Gillaspie,
seconded by Dr. Thorpe, and

carried that James R. Wiebler, Professor of Social Work and Acting Head of the Department of Social Work, be named Head of the Department of Social Work, effective December 19, 1975.

CHANGE TO DEPARTMENTAL STATUS
DEPARTMENT OF THEATRE

Mr. McCue moved, Mr. Smith
seconded, and it carried that

a Department of Theatre in the College of Arts and Sciences be established, effective January 1, 1976. There are six Theatre faculty members in the Department of Communication and Theatre who would constitute the new Department. The establishment of the Department of Theatre has the support of all faculty in the Department of Communication and Theatre, the Dean of the College of Arts and Sciences, and the Academic Planning Committee.

CHANGE OF DEPARTMENTAL NAME--
DEPARTMENT OF COMMUNICATION
AND BROADCASTING

It was moved by Mrs. McEwan, seconded
by Mr. Hines, and carried to change

the name of the Department of Communication and Theatre to the Department of Communication and Broadcasting in the College of Arts and Sciences, effective January 1, 1976.

ACTING DEPARTMENT HEADS

It was moved by Mr. Bunning, seconded
by Dr. Thorpe, and carried that, as

recommended by President Carlson, approval be granted under the

conditions cited for the following acting departmental headships.

1. Philip Emmert, III, Associate Professor of Speech, as Acting Head of the Department of Communication and Broadcasting in the College of Arts and Sciences for the 1976 Spring semester.

2. E. C. Reynolds, Professor of Speech, as Acting Head of the Department of Theatre in the College of Arts and Sciences, effective January 12, 1976, and until such time as a permanent appointment can be made.

3. Robert C. Eicher, Professor of Educational Foundations, as Acting Head of the Department of Educational Foundations in the College of Education for the 1976 Spring semester.

CHANGES IN DESIGNATION It was moved by Mr. McCue, seconded by Dr. Thorpe, and carried to approve changes in designation as recommended by the President.

1. James E. McClurg, presently Associate Professor of Natural Science and Science Education, be designated as Associate Professor of Geology and Science Education, effective July 1, 1976.

2. Robert B. Shelton, Associate Professor of Economics, be also designated as Acting Director of the Division of Business and Economic Research, effective December 1, 1975.

3. Robert R. Fletcher, presently Assistant Professor of Agricultural Economics and State Extension Leader of Community Services, be designated as Assistant Professor of Community Development and State Extension Leader of Community Development, effective December 19, 1975.

CHANGES IN ASSIGNMENT

President Quealy advised that confirmation on the recommended changes in assignment would be by individual motion and under the conditions cited.

It was moved by Mr. Hines, seconded by Mrs. McEwan and carried to confirm a change in assignment for Dennis H. Knight, Associate Professor of Botany, to also serve as advisor to the Wyoming State Planning Office in Cheyenne, effective 1976 Spring semester.

Dr. Thorpe moved, Mr. McCue seconded, and it carried to confirm the reassignment of John W. Walker, presently Assistant Professor of Physical Education and Varsity Track Coach, to Assistant Professor of Physical Education, effective 1976 Spring semester.

Mr. Bunning moved, Dr. Thorpe seconded, and it carried to confirm a change in assignment for Glenn J. Miller, Professor of Biochemistry and Head of the Division of Biochemistry who has requested to be relieved of his headship duties, to be designated only as Professor of Biochemistry, effective immediately.

Mr. Gillaspie moved, Mr. Hines seconded, and it carried to confirm a change in assignment for James O. Tucker, Professor of Veterinary Science and Head of the Division of Microbiology and Veterinary Medicine, to also be appointed Acting Head of the Division of Biochemistry, effective immediately.

It was moved by Mr. Hines, seconded by Mrs. McEwan, and carried to confirm a change in assignment for Richard L. Howey,

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Adams, M. Ian	Asst Prof of Modern & Classical Languages	Assoc Prof
Bangerter, Lowell A.	Asst Prof of German	Assoc Prof
Barden, Roland E.	*Asst Prof of Chemistry & Biochemistry	Assoc Prof
Blatz, Charles V.	Asst Prof of Philosophy	Assoc Prof
Christensen, Martha	Assoc Prof of Botany	Professor
Decker, Edward R.	Assoc Prof of Geology	Professor
Eggers, Walter F., Jr.	Asst Prof of English	Assoc Prof
Forslund, Morris A.	Assoc Prof of Sociology	Professor
Frerichs, William E.	Assoc Prof of Geology	Professor
Geisert, Paul	**Asst Prof of Natural Science & Science Education	Assoc Prof
Griffin, Kenyon N.	Asst Prof of Pol Science	Assoc Prof
Gruenfelder, John K.	Assoc Prof of History	Professor
Hanks, John W.	Assoc Prof of Social Work	Professor
Hanly, Brian V.	Asst Prof of Music	Assoc Prof
Homer, Frederic D.	Asst Prof of Pol Sci & Soc	Assoc Prof
Howey, Richard L.	Assoc Prof of Philosophy	Professor
Huntoon, Peter W.	Asst Prof of Geology	Assoc Prof
Jaeger, David	Asst Prof of Chemistry	Assoc Prof
Kennedy, Thomas C.	Assoc Prof of History & American Studies	Professor

*Joint appointment in the College of Arts and Sciences and the College of Agriculture.

**Joint appointment in the College of Arts and Sciences and the College of Education.

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
<u>COLLEGE OF ARTS AND SCIENCES (Continued)</u>		
Kitchin, Robert M.	Asst Prof of Zool & Phys	Assoc Prof
Ksir, Charles J., Jr.	Asst Prof of Psychology	Assoc Prof
Laskowsky, Henry	Assoc Prof of English	Professor
Pancoe, William L.	Assoc Prof of Zool & Phys	Professor
Rardin, Max W.	Assoc Prof of Psychology	Professor
Rowland, John H.	Assoc Prof of Math & Comp Sci	Professor
Schenker, Alan E.	Asst Prof of Pol Sci	Assoc Prof
Sehgal, Virindra	Assoc Prof of Math	Professor
Shive, Peter N.	Assoc Prof of Geology & Physics	Professor
Smith-Sonneborn, Joan	Assoc Prof of Zool & Phys	Professor
Walter, Oliver	Asst Prof of Pol Sci	Assoc Prof
Warder, Donald S.	Asst Prof of Rec & Park Admin	Assoc Prof
<u>COLLEGE OF COMMERCE AND INDUSTRY</u>		
McGrail, George R.	Assoc Prof of Accounting	Professor
<u>COLLEGE OF EDUCATION</u>		
Peters, Arlan	Assoc Prof of Education	Professor
Capuzzi, David	Asst Prof of Guid and Couns	Assoc Prof
Church, Olive	Asst Prof of Bus Ed	Assoc Prof
Kinman, David	Asst Prof of Ed Admin	Assoc Prof
Powell, Merton	Instr in Voc Ed	Asst Prof
<u>COLLEGE OF ENGINEERING</u>		
Adams, Donald F.	Assoc Prof of Mech Engr	Professor
Dirks, Richard A.	Temp Asst Prof of Atmos Sci	Temp Assoc Prof

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
<u>COLLEGE OF ENGINEERING (Continued)</u>		
Evers, John F.	Asst Prof of Petro Engr	Assoc Prof
Gunn, Robert D.	Assoc Prof of Chem Engr	Professor
Harris H. Gordon	Asst Prof of Chem Engr	Assoc Prof
Steadman, John W.	Asst Prof of Elec Engr	Assoc Prof
Vali, Gabor	Assoc Prof of Atmos Sci	Professor
<u>COLLEGE OF HEALTH SCIENCES</u>		
Anderson, A. Duane	+Asst Prof of Pharm & Biochem	Assoc Prof
Corbridge, Margaret H.	++Instr in Paramed Sci & Educ	Asst Prof
Capuzzi, Cecelia O.	Instr in Nursing	Asst Prof
Irby, Margaret	Instr in Nursing	Asst Prof
<u>COLLEGE OF LAW</u>		
Mealey, Catherine E.	Assoc Prof of Law	Professor
Carney, William J.	Assoc Prof of Law	Professor
Mueller, Christopher B.	Asst Prof of Law	Assoc Prof
<u>UNIVERSITY LIBRARY</u>		
Insko, Don D.	Instr in Univ Library	Asst Prof
Lawlor, Martha E.	Instr in Univ Library	Asst Prof
<u>UNIVERSITY EXTENSION</u>		
Amend, Edwin H.	Assoc Prof of Ag Extension	Professor
Fletcher, Robert F.	Asst Prof of Ag Econ	Assoc Prof
Johnston, Nancy A.	Instr. in Ag Extension	Asst Prof
Rolston, Donald K.	Instr in Ag Extension	Asst Prof
Cooper, Charles P.	Asst Prof of Adult Ed	Assoc Prof
McMullen, John E.	Asst Prof of Adult Ed & Speech	Assoc Prof

+Joint appointment in the College of Health Sciences and College of Agriculture.

++Joint appointment in the College of Health Sciences and University Extension.

CONTINUATION ON
PROBATIONARY APPOINTMENTS

It was moved by Mrs. McEwan, seconded
by Mr. Smith, and carried to approve

reappointment of faculty in their second year of service at The University
of Wyoming as recommended by President Carlson. Reappointments for
1976-77 were approved for the following persons.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF AGRICULTURE</u>		
Hackwell, Linda W.	Home Economics	Instructor
Haley, Boyd E.	Biochemistry	Asst Prof
Johnson, Kendall L.	*Plant Sci/Ag Extension	Assoc Prof
Moyer, Joseph L.	Plant Science	Asst Prof
Parks, Mary K.	Home Economics	Instructor
Ruud, Josephine B.	*Home Econ/Ag Extension	Professor
Steevens, Barry J.	*An Sci/Ag Extension	Asst Prof
Warren, Mary O.	*Home Econ/Ag Extension	Asst Prof
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Asimow, Leonard A.	Mathematics	Assoc Prof
Beach, Stephen W.	Sociology	Asst Prof
Cardoso, Lawrence A.	History	Asst Prof
Dabney, Lewis M.	English	Assoc Prof
Dudeck, Caroline V.	Philosophy	Asst Prof
Duke, Frederick R.	Dean's Office	Professor
Gunter, William D.	Geology	Asst Prof
Haley, Arthur J.	Rec & Park Admin	Asst Prof
Henley, David C.	Journalism	Assoc Prof
Holichek, Lindsay E.	English	Asst Prof
Homer, Frederic D.	Pol Sci/ Sociology	Assoc Prof
Huntoon, Peter W.	Geology	Assoc Prof
Hurtubise, Robert J.	Chemistry	Asst Prof

*Joint appointment in the College of Agriculture and University Extension.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF ARTS AND SCIENCES (Continued)</u>		
Kerr, Nancy H.	Psychology	Asst Prof
Langlois, Walter G.	Mod & Class Lang	Professor
Lapina, Theodore J.	Music	Asst Prof
Longen, Eugene M.	Mod & Class Lang	Asst Prof
McClurg, James E.	*Geology and Science Educ.	Assoc Prof
McDermott, Patrick J.	Comm & Theatre	Asst Prof
Mena, Roberto A.	Mathematics	Asst Prof
Olson, Judith K.	Psychology	Asst Prof
Ravage, John W.	Comm & Theatre	Asst Prof
Rosenholtz, Ira N.	Mathematics	Asst Prof
Shub, Charles M.	**Comp Sci/Elec Engr	Asst Prof
Stacy, William B.	Music	Asst Prof
Warnock, John	English	Asst Prof
Wideman, John E.	English	Professor

COLLEGE OF COMMERCE AND INDUSTRY

Dyl, Edward A.	Bus Admin	Assoc Prof
Hawes, Douglass K.	Bus Admin	Asst Prof
Keaveny, Timothy J.	Bus Admin	Asst Prof
Littrell, Earl K., III	Accounting	Asst Prof
Morgan, Robert G.	Accounting	Asst Prof
Mutti, John H.	Economics	Asst Prof
Paananen, Orman H.	Economics	Asst Prof
Vander Muelen, Allen	Economics	Asst Prof

*Joint appointment in the College of Education and the College of Arts and Sciences.

**Joint appointment in the College of Engineering and the College of Arts and Sciences.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF EDUCATION</u>		
Allen, C. Kent	Vocational Educ	Asst Prof
Collins, James R.	Educ Found	Assoc Prof
Lemons, C. Dale	Vocational Educ	Assoc Prof
Little, J. Wesley	Curr & Instr	Assoc Prof
McClurg, James E.	*Science Educ/Geology	Assoc Prof
Render, Gary F.	Educ Found	Asst Prof
Vaughan, Ted W.	Ad Ed & Instr Serv	Asst Prof
Zorko, Leslie J.	University School	Instructor
<u>COLLEGE OF ENGINEERING</u>		
Chong, Ken P.	Civil Engr	Assoc Prof
Foster, David H.	Civil Engr	Asst Prof
Lindberg, William R.	Mech Engr	Asst Prof
Rai, Charanjit	Mineral Engr	Assoc Prof
Shub, Charles M.	**Elect Engr/Comp Sci	Asst Prof
Wilson, Eugene M.	Civil Engr	Assoc Prof
<u>COLLEGE OF HEALTH SCIENCES</u>		
Capuzzi, Cecelia O.	Nursing	Asst Prof
<u>STUDENT AFFAIRS</u>		
McGinley, Patsy H.	Couns & Testing	Asst Prof
<u>UNIVERSITY EXTENSION</u>		
Hill, Oliver D.	Ag Extension	Instructor

*Joint appointment in the College of Education and the College of Arts and Sciences.

**Joint appointment in the College of Engineering and the College of Arts and Sciences.

LEAVES OF ABSENCES

It was moved by Mr. McCue, seconded by Mrs. McEwan, and carried that the following leaves of absences be granted for the period and under the conditions cited, as recommended by the President.

1. Robert W. Atherton, Associate Professor of Zoology and Physiology, a leave of absence without pay for the 1976 Fall semester in order to do further study which will be beneficial to his research and teaching efforts in the future.

2. Robert I. Russin, Professor of Art, an extension of his leave of absence without pay for the 1975 Fall semester to include the 1976 Spring semester, in order that he may continue working on a monument for the Independence Rock State Park.

SABBATICAL LEAVES

Mr. Gillaspie moved approval of sabbatical leaves as recommended by President Carlson for the periods and purposes indicated subject to the availability of funds to support these leaves during 1976-77. The motion was seconded by Mr. Bunning, and it carried. Sabbatical leaves were approved for the following individuals as cited below.

1. C. Colin Kaltenbach, Professor of Animal Physiology in the College of Agriculture, for the period February 1, 1976, to January 1, 1977, to do research at Hamilton, New Zealand, on endocrine function in malnourished bovine fetus.

2. Lewis J. Noe, Associate Professor of Chemistry in the College of Arts and Sciences, for the 1976-77 academic year to do research at Bell Telephone Lab., Inc., in New Jersey, engaging

in application of pulsed laser techniques to molecular spectroscopy.

3. Gladys M. Crane, Associate Professor of Theatre in the College of Arts and Sciences, for the 1977 Spring semester, to do research on George Bernard Shaw at the British Museum Library in London, England.

4. Kenneth L. Diem, Professor of Zoology and Game Management in the College of Arts and Sciences, for the 1976-77 academic year to study, do research, and collect data on avian technics and development in different areas in the United States and abroad.

5. Donna R. Marburger, Associate Professor of Physical Education in the College of Education, for the 1976 Fall semester, to permit her to do post-doctoral work to strengthen and enhance her teaching competency.

6. Phyllis D. Bear, Professor of Molecular Biology in the College of Agriculture, for the period January 1, 1977, to June 30, 1977, to learn and apply new methodology and techniques in molecular genetics at universities in California and institutes in New Jersey.

7. William G. Bridges, Associate Professor of Mathematics in the College of Arts and Sciences, for the 1976-77 academic year, to collaborate with others at Eindhoven, the Netherlands, on problems in combinatorial designs, graphs and coding theory.

8. Robert P. George, Associate Professor of Zoology and Physiology in the College of Arts and Sciences, for the 1977 Spring semester, to work on the proteases in mast cells and

their release from these cells at the University of Hawaii.

9. Alixé C. Alami, Associate Professor of Nursing in the College of Health Sciences, for the 1977 Spring semester, to allow her an opportunity for continuing her education in two major areas of study, sociology and genetics, by continuing course work in the field of study and by attending regional workshops and clinics.

10. Richard L. Harper, Associate Professor of History in the College of Arts and Sciences, for the 1977 Spring semester, to do research in unpublished, unfiled and scattered archives in England on Simon Islip.

11. Audie L. Blevins, Associate Professor of Sociology in the College of Arts and Sciences, for the 1977 Spring semester, to integrate literature on existing impacted cities and social environmental analyses that project possible social impact with the sociological literature on social change.

12. Edgar A. Rinehart, Associate Professor of Physics in the College of Arts and Sciences, for the 1977 Spring semester, to participate in infra-red laser isotope separation experiments at optical sciences center, University of Arizona.

13. William E. Frerichs, Associate Professor of Geology in the College of Arts and Sciences, for the 1976 Fall semester, to conduct a study of specimens by travel to Pakistan and to the U.S. National Museum in Washington, D.C.

14. Morris A. Forslund, Associate Professor of Sociology

in the College of Arts and Sciences, for the 1977 Spring semester, to translate and analyze selected works of Adolphe Quetelet relevant to understanding the early development of sociology and criminology.

15. James T. Forrest, Professor of Art in the College of Arts and Sciences, for one semester, either 1976 Fall or 1977 Spring semester, to enhance his position as resource-person for the University by traveling to the British Isles and parts of Europe.

16. Jerrald L. Ranta, Associate Professor of English in the College of Arts and Sciences, for the 1977 Spring semester, to work on and attempt to finish a book, the working title of which is "Geometric Form in American Literature."

17. Duncan S. Harris, Assistant Professor of English in the College of Arts and Sciences, for the 1976 Fall semester, to do research and write a study of Shakespearean tragic closure.

18. Christopher Durer, Associate Professor of English and Modern Languages in the College of Arts and Sciences, for the 1976 Fall semester, to do research and write a book on Romanticism in modern literature at Bordeaux, France.

19. Robert G. Roe, Associate Professor of Business Administration in the College of Commerce and Industry, for the 1976 Fall semester, to pursue current research in the area of organizational training and development.

20. William E. Morgan, Associate Professor of Economics in the College of Commerce and Industry, for the 1977 Spring

semester, to update himself in the area of public finance and to work on papers regarding interstate harmonization of severance taxes.

21. Clarence F. Becker, Professor of Agricultural Engineering in the College of Agriculture, for the period October 1, 1976 to March 31, 1977, to take classes and work on research in agricultural engineering at the University of California at Davis.

22. Michael Parker, Associate Professor of Zoology in the College of Arts and Sciences, for the 1977 Spring semester, to further develop theory of foraging, write and submit for publication a theoretical paper, and begin writing a draft of a research grant proposal.

23. David A. Gilbert, Assistant Professor of Journalism in the College of Arts and Sciences, for the 1976 Fall semester, to work with community newspapers to formulate new courses for journalism and to collect material and complete unfinished manuscript into monograph or book form.

24. Everette B. Long, Associate Professor of American Studies in the College of Arts and Sciences, for the 1976-77 academic year, to complete, or nearly complete, a book entitled "War Beyond the River: The Trans Missouri Region in the Civil War."

RETIREMENTS

Mr. McCue moved that the following persons be granted retirement under the conditions cited. The motion was seconded by Mrs. McEwan, and it carried.

<u>Name</u>	<u>Position</u>	<u>Effective Date of Retirement</u>
Christensen, Jane	Administrative Secretary Student Health Service	1/5/76
Mather, Doris L.	Chief Secretary Counseling & Testing	12/31/75
Bergstrom, Arthur	Building Supervisor	12/31/75
Reeder, John R.	Professor of Botany Acting Head of the Botany Dept.; Curator, Rocky Mt. Herbarium	5/16/76

Retirement for Doris Mather, Arthur Bergstrom and John R. Reeder is approved as an exception to the Regulations of the Trustees since these individuals are not 65 years of age nor have they had 30 years of University service.

RESIGNATIONS Mr. Bunning moved acceptance of the following resignations, to be effective on the dates indicated. The motion was seconded by Mr. Wilson, and it carried.

1. Hoyt N. Wheeler, Assistant Professor of Business Administration, effective May 16, 1976.

2. Janice C. Varenhorst, Instructor in Nursing, effective December 22, 1975.

3. Linda Faddis, University Extension Agent, Uinta County, effective February 1, 1976.

SALARY ADJUSTMENT --
HEAD FOOTBALL COACH AND
REAPPOINTMENT OF ASSISTANT
FOOTBALL COACHING STAFF

Mr. Smith moved, Dr. Thorpe seconded, and it carried that approval be granted for continuation of the present contract for Fred S. Akers with a salary adjustment as recommended by the President; and that approval

be granted for the reappointment of Leon Fuller, Leon Manley, James House, Michael Parker, Alan Lowry, Robert Frazier, and Robert Warmack, each as Assistant Football Coach and Instructor in Intercollegiate Athletics for the fiscal year 1975-76, effective February 1, 1976, with salary adjustments as recommended by President Carlson.

NON-TEACHING BACHELOR OF SCIENCE
DEGREE IN PHYSICAL EDUCATION --
COLLEGE OF EDUCATION

It was moved by Mr. Gillaspie,
seconded by Mr. Bunning, and

carried that the College of Education be authorized to offer the Bachelor of Science degree in Physical Education, effective 1976 Spring semester. This would be a non-teaching degree.

CHANGES IN REGULATIONS OF THE
TRUSTEES OF THE UNIVERSITY OF
WYOMING (Revised 7 August 1972),
PART IV, SECTION 3

It was moved by Mr. Hines, seconded
by Dr. Thorpe, and carried that
Part IV, Section 3, of the

Regulations of the Trustees be amended to read as follows, the change to be effective immediately.

PART IV. REGULATIONS OF THE PRINCIPAL ADMINISTRATIVE AND ACADEMIC
UNITS OF THE UNIVERSITY

. . .

Section 3. REVIEW AND APPROVAL OF PROPOSED REGULATIONS

All proposed regulations shall be reviewed by the President of the University. Incident to such review, he shall consider the need for such regulations, the duties and authority of the officer or academic unit proposing the regulation, possible conflicts with other existing regulations, and such other matters as he may deem relevant to the best interests of the University. He may cause the proposed regulations to be reviewed by any affected units of the University, and any officers or committees concerned with the substance of the proposal in order to elicit their recommendations. In his discretion, the President may return the proposed regulation for consideration of matters requested by him. But, if in the case of a regulation which has been proposed by the Faculty Senate, the Senate, after consideration of the President's views, shall agree to repass the regulation by a three-fourths vote of the members present and voting (there being a quorum of at least two-thirds of the voting members present), the President shall refer the regulation to the Trustees, at their next regularly scheduled meeting, for final approval, disapproval or other disposition of the regulation. At this meeting, the President shall present his views on the proposed regulation

to the Trustees and the Chairperson of the Faculty Senate or his designated representative shall be invited by the Trustees to represent the views of the Faculty Senate on the proposed regulation.

Except as provided for in the preceding paragraph no regulations authorized under this Part shall become effective unless and until approved by the President. In his discretion, he may approve regulations which are ministerial in nature or which are in furtherance of and necessary to implementation of functions and responsibilities established by Regulations of the Trustees, or he may refer them to the Trustees for consideration before he takes action thereon. Proposed regulations which involve substantial changes to the functions, programs and procedures of academic units or the organization and operation of the offices of the principal administrative officers, or which involve significant matters of University-wide concern and policy shall be referred to the Trustees for consideration before the President takes action thereon.

CHANGES IN REGULATIONS OF THE
TRUSTEES OF THE UNIVERSITY OF
WYOMING (Revised 7 August 1972),
PART V, SECTION 4

It was moved by Mr. Hines, seconded
by Mr. Wilson, and carried that
Part V, Section 4, of the

Regulations of the Trustees of The University of Wyoming be amended to read as follows, effective June 1, 1976.

PART V. FACULTY

Section 4. REAPPOINTMENT AND TENURE

a. Instructors may be appointed annually for a period of six years; during the sixth year the tenure decision will be made.

b. Assistant professors may be appointed annually for a period of six years; during the sixth year the tenure decision will be made.

c. Associate professors may be appointed annually for a period of four years; during the fourth year the tenure decision will be made.

d. Professors may be appointed annually for a period of three years; during the third year the tenure decision will be made.

The probationary time for tenure decisions is based on rank at the time of the initial appointment to The University of Wyoming. In exceptional cases, and with prior consultation with the Tenure and Promotion Committee, an instructor, an assistant professor, an associate professor, or a professor may be granted tenure at less than the normal time specified above.

An individual who is not offered tenure at the end of his probationary period shall not be retained. A faculty member who has been offered tenure and who has refused to accept tenure can be reappointed annually at the discretion of the department in which this individual holds an appointment; in addition, any such person shall have all rights and responsibilities of tenured faculty members except permanent appointment.

Recommendations concerning reappointment, non-retention or tenure shall be initiated annually by the head of the unit in which the faculty member holds an appointment and forwarded through the appropriate administrative and/or academic officers, who shall add their recommendations, to the President. The department head shall confer at least with tenured members of the department with respect to his recommendations. Academic and/or administrative officers shall initiate all recommendations concerning heads of units within their charge. The recommendation shall be contained in a written report evaluating the teaching ability, productive scholarship, and other relevant qualifications and characteristics of the faculty member under consideration.

In all tenure decisions, the President shall consider the recommendations of the appropriate faculty committee before making his recommendation to the Trustees. The committee shall be notified in writing at least two weeks prior to the meeting at which tenure recommendations are to be considered, and committee members shall have access in advance of the meetings to all reports made on the individuals. The committee's recommendation shall be based on the majority vote of the members present, exclusive of ex officio members. When the committee's recommendation is at variance with that of the dean or other major administrative and/or academic officers, this officer shall be advised prior to the President's recommendation to the Trustees. If the President does not concur in the recommendation of the committee, he shall bring to the Trustees the committee's recommendation together with his own.

When an individual on probationary appointment is not recommended for reappointment, the President shall advise him in writing of this decision at least three months in advance of the end of the contract year if he is in his first year of service, at least six months in advance of the end of the contract year if he is in his second year of service, and at least twelve months in advance of the end of the contract year if he has served more than two years at the University.

These changes will become effective for all faculty who begin employment on or after June 1, 1976. Any faculty member serving on probationary employment at the time these changes go into effect may elect to come under these changes by filing a written request for such treatment with the head of the unit in which such faculty member holds an appointment. Such an election shall be filed not later than sixty (60) days after these changes become effective. The unit head concerned shall give written notice of such election to all appropriate administrative and/or academic officers.

APPROVAL OF DEGREES

It was moved by Mr. Smith, seconded by Mrs. McEwan, and carried that the award of degrees be approved to those individuals recommended by the faculty and deans, with a record of such degree awards to be maintained in the Office of the Registrar after authentication by the President of the University.

HONORARY DEGREES

President Carlson announced that recommendations for honorary degrees must be submitted in writing to the President's office no later than January 31, 1976. As set forth in the Regulations of the Trustees, criteria governing award of honorary degrees are:

- 1) notable contribution to the health, education, or general welfare of the people of the State;
- 2) outstanding accomplishment on either a state or national level by alumni of the University; and
- 3) accomplishment so outstanding as to have won recognition on a national or international level.

CONTINUATION ON
PROBATIONARY APPOINTMENT

President Carlson announced that there was a typographical error in the President's Report and that Jack Van Baalen, Professor of Law, should have been listed under continuation on probationary appointments. It was then moved by Mr. Hines, seconded by Mrs. McEwan, and carried to approve the probationary appointment of Jack Van Baalen, as Professor of Law in the College of Law for 1976-77.

WYOMING RETIREMENT SYSTEM

It was moved by Mr. Bunning, seconded by Mr. Gillaspie, and carried to endorse the following retirement package representing a total goal for improvement.

- (1) The removal of any ceiling on covered salary.
- (2) Change to a non-contributory system is desirable and should be implemented on an incremental basis.
- (3) Substantial improvements in benefits upon retirement for service prior to July 1, 1975, the cost of which would not reduce benefits for current members of the system.
- (4) A built-in cost-of-living adjustment in retirement benefits for retirees, now and in the future. Such adjustments should be related to the Consumer Price Index the cost of which would not reduce the calculation of members' benefits prior to retirement.
- (5) Continued financial soundness of the system. We recommend repeal before it takes effect of section 9-330(b)

of the Wyoming Statutes, 1975 Supplement. This section provided that effective July 1, 1977 the employers' matching contributions for employees who leave state service without electing a retirement benefit shall be credited back to the employer.

HEALTH AND LIFE INSURANCE

Dr. Thorpe moved, Mrs. McEwan

seconded, and it carried, to

endorse the following recommendations for the improvement of present health and life insurance plans.

1. The entire health insurance premium should be paid by the State for the employee and dependents.
2. The entire life insurance premium should be paid by the State for the employee and dependents.

Currently, the employer contributes \$25.00 per month per employee toward the cost of group health and life insurance for the employee and dependents who have the option of participating in either plan. Current monthly costs are:

Health Insurance

Single	\$18.15
Family	49.97

Life Insurance

Single -- from \$6.00 to \$16.00 depending upon age
Dependent Coverage -- \$1.55, entire family

CHANGES IN REGULATIONS
OF THE TRUSTEES OF THE
UNIVERSITY OF WYOMING
(Revised 7 August 1972),
PART II, SECTION 3

It was moved by Mr. McCue,
seconded by Mrs. McEwan, and
carried that Part II, Section 3

of the Regulations of the Trustees of The University of Wyoming be amended to read as follows, effective immediately.

PART II. THE ADMINISTRATIVE ORGANIZATION OF THE UNIVERSITY

. . .

Section 3. VICE PRESIDENT FOR FINANCE

The Vice President for Finance shall be responsible to the President, and through him to the Trustees, for the administration of all the business and financial affairs and the physical plant of the University. As the principal financial officer of the University he shall perform such duties as are required by statute or by University administrative regulations.

He shall have immediate administrative supervision over the following divisions: Controller, Budget, Support Services, Campus Police, the Land Office, and in conjunction with the Vice Presidents for Academic Affairs and Research, Computer Services. The Director of Budget shall serve as his immediate deputy and shall be empowered to act for him in all matters in his absence or at his direction.

The Director of Support Services shall be responsible for immediate supervision of the divisions of Physical Plant, Service and Auxiliary Enterprises, and Personnel Administration.

In accordance with the Bylaws, he shall serve as the Deputy Treasurer of The Trustees of The University of Wyoming, and shall exercise all duties and responsibilities incident to this position, to include the receipt, custody, and recording of all monies or funds payable to the Trustees, the Treasurer, the University, or any of its colleges, divisions, or departments; and the disbursement or investment of such funds and monies as authorized by the Trustees, such disbursements to be upon vouchers authorized and approved by him, by the Director of Budget, or by the Controller or other designee when authorized in writing by the Vice President for Finance.

He shall execute such agreements, leases, and other instruments relating to the transfer of real property, as may be appropriate to the management, control, acquisition, or disposition of property of The University of Wyoming in accordance with programs and functions of the University authorized by regulations or other directions of the Trustees.

. . .

CHANGES IN ASSIGNMENT

It was moved by Mr. Hines, seconded by Mr. Bunning, and carried to approve changes in assignment for the following persons presently employed by the University.

1. Keith K. Raitt, presently Director of Finance and Budget, be reassigned as Director of Budget, effective February 1, 1976.
2. Dona V. Miller, presently Assistant Director of Finance and Budget and Acting Director of Finance and Budget, be reassigned as Controller, effective February 1, 1976, with a salary adjustment as recommended by President Carlson.
3. John W. Jackson, presently Assistant to the Vice President for Finance, be reassigned as Director of Support Services, effective December 22, 1975.

BUDGET CHANGE

President Quealy advised that the Trustees had requested \$45,000 of additional funding for fiscal 1975-76 for periodicals for the Library from Governor Herschler. The Governor provided \$24,000 from his contingency funds and recommended that a request be presented to the Legislature for \$21,000. Mr. Bunning moved, Mr. Hines seconded, and it carried that the 1976-78 legislative request for the Library budget be amended in the amount of \$21,000; and that a request be forwarded to the budget division of DAFC whereby \$21,000 in fiscal 1976-77 funds would be transferred to 1975-76.

REVISION - 1976-78
 LEGISLATIVE BUDGET REQUEST

President Carlson advised that
 the Governor's Data Processing

Advisory Committee has recommended implementation of a higher education computer network consisting of the University and the seven community colleges. The concept has been approved by the community college presidents as indicated by a letter from Dr. Sinclair Orendorf dated September 18, 1975. In order to activate the network the Advisory Committee at its December 8, 1975 meeting recommended that services be centered in the Computer Center at the University. A further recommendation is that the University include in its budget request the funding required for the basic staff and support costs, i.e., telephone line costs, computer paper, equipment rental, etc. The cost of the mini-computers necessary to make the network operational is to be included in certain community college budgets. After discussion, Mr. Bunning moved, Mr. Gillaspie seconded, and it carried that the following budget request be proposed to the Governor and the Legislature as an amendment to the legislative budget.

Personal Services:	<u>1976-77</u>	<u>1977-78</u>
Maintenance Engineer	\$17,004	\$18,708
User Consultant	16,008	17,604
User Consultant	---	17,604
Travel	9,000	9,000
Other Services & Charges	56,605	60,870
Supplies	40,410	45,260
Equipment		
CRT Terminal	3,200	---
Rentals, Leases, etc.	20,970	22,650
Total	<u>\$163,197</u>	<u>\$191,696</u>
Grand Total, 1976-78		<u>\$354,893</u>

It was moved by Mr. Bunning, seconded by Mr. Hines, and carried that the University's budget request to the Legislature be amended as follows so as to provide additional personnel to enable the University to comply with past, recent and anticipated requirements of governments and agencies, as well as to maintain and improve personnel practices.

	<u>1976-77</u>	<u>1977-78</u>	<u>Total</u>
Personal Services:			
Director	\$ 22,008	\$ 22,008	\$ 44,016
Training Coordinator	18,000	18,000	36,000
Training Specialist	14,004	14,004	28,008
Employee Relations Officer	18,000	18,000	36,000
Equal Opportunity Affirmative Action Officer	18,000	18,000	36,000
Chief Secretary	6,732	6,732	13,464
Secretary	6,216	6,216	12,432
Secretary	5,976	5,976	11,952
Salary Increases (10% of \$108,936)		10,894	10,894
Travel	1,300	1,300	2,600
Other Services & Charges	1,585	1,540	3,125
Supplies	1,320	930	2,250
Equipment	<u>8,698</u>	<u>876</u>	<u>9,574</u>
Total	\$121,839	\$124,476	<u>\$246,315</u>

BUDGET CHANGE
1975-76

President Quealy previously advised that the request for funds from the Governor's Emergency funds for \$22,271 for the replacement of a crawler-type tractor for the Division of Animal Science, and \$13,000 for operating costs for the Student Loans program had been denied. Therefore, Mr. Bunning moved, Mrs. McEwan seconded, and it carried that a request be forwarded to the Governor through the Department of Administration and Fiscal Control whereby funds reserved for fiscal year 1976-77 would be transferred to the 1975-76 operating budget to fund the items indicated above.

PHYSICAL PLANT

President Quealy called on Mrs. McEwan for a report from the Physical Plant and Equipment Committee. A copy of the minutes of the December 18, 1975 Physical Plant and Equipment meeting is attached as Enclosure 1.

1. Agronomy Farm Rest Room. Mrs. McEwan moved, Mr. Gillaspie seconded, and it carried that approval be granted for the construction of rest room facilities for both men and women at the Agronomy Farm; and that approximately \$4,000 of the funds received for a right-of-way through the Stock Farm be used for this project.

2. Sale of Greenhouses. Mrs. McEwan moved that the University sell two greenhouses to Marilyn Srigley, Sheridan, for a total of \$1,000, and one greenhouse to Lyman McDonald, Laramie, for his bid of \$112.50; that Natrona County School District be given as many of the remaining three as requested; that all are to be removed by the recipients within a time period specified by the University; and that any school district in the State wanting the greenhouses that are left following the sale should be allowed a chance to have them under the same terms offered to Natrona County and if there are too many school districts wanting them, the

greenhouses should be distributed by lot. The motion was seconded by Mr. Gillaspie, and it carried.

CONTRACTS, GRANTS, GIFTS
AND SCHOLARSHIPS

It was moved by Mr. Hines, seconded by Mr. True, and carried to accept contracts, grants, gifts, and scholarships in the total amount of \$520,802 for the period October 1, 1975, through November 26, 1975, in the following individual amounts: (1) Contracts and Grants, \$474,371; (2) Gifts, \$36,374; and (3) Scholarships, \$10,057.

DEVELOPMENT COMMITTEE

Mrs. McEwan reported on the Development Committee meeting held December 18, 1975. She advised that major contributors will be contacted in February regarding the Western Heritage Campaign and that the first annual Alumni/Development joint campaign drive was being well received through the State. She also noted that the Rocky Mountain Institute of Energy and Environment brochure would be available for distribution in February.

MATTERS OF INFORMATION

President Quealy advised that he had been contacted regarding the political rights and privileges of University employees who are seeking political office. Mr. Quealy requested that President Carlson investigate the policies by other public state agencies, school districts and community college districts to see what kinds of rights and privileges they are granting to their employees who are running for political offices. Dr. Carlson is to report back to the Trustees on this matter.

President Carlson advised that the proposal on acquiring the Controlled Data building in Casper for purposes of lodging an archaeological museum had been studied. He noted that it would probably be necessary to purchase the building if it was decided that it would be advantageous to have such

a museum in Casper. Mr. True noted that the cost of the building including
11.5
about ~~five~~ acres of land would be approximately \$650,000. After further
discussion, it was moved by Mr. McCue, seconded by Mrs. McEwan, and carried
that the University evidence enthusiasm for the development of an archaeological
museum at Casper, the details of which will have to be worked out through
negotiation and development.

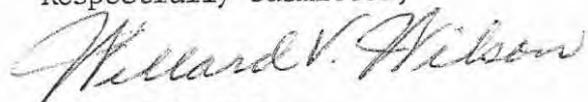
The next meeting of the Trustees is scheduled for January 22, 1976.

ADJOURNMENT

Mr. Hines moved that the meeting be adjourned.

Mr. Gillaspie seconded the motion, and it
carried that the meeting be adjourned at 4:00 p.m.

Respectfully submitted,



Willard V. Wilson
Secretary

MINUTES OF THE
PHYSICAL PLANT AND EQUIPMENT COMMITTEE
December 18, 1975

Because of the absence of Mr. Sullivan, Mr. Brodrick chaired the meeting. It was called to order at 2:05 P.M. by him.

ROLL CALL Those present, in addition to Mr. Brodrick, were Mrs. McEwan and Messrs. Gillaspie, Quealy, Hines, Carlson, Jones, Jackson, and Arnold.

AGRONOMY FARM REST ROOM The Committee considered the recommendation made by the administration that approximately \$4,000 of the funds received for a right of way through the Stock Farm for the relocation of Highway 130-230 be utilized at the Agronomy Farm to construct a rest room in an existing machine shed for farm workers.

Mr. Hays and Mr. Geraud joined the meeting, left for awhile, and then returned.

It was moved, seconded and carried that the Committee recommend that the Trustees approve the construction of rest-room facilities for both men and women at the Agronomy Farm; and that probably a little more than \$4,000 of the funds received for a right of way through the Stock Farm be used for the project.

SALE OF GREENHOUSES Mr. Jackson reported on the offers that had been made.

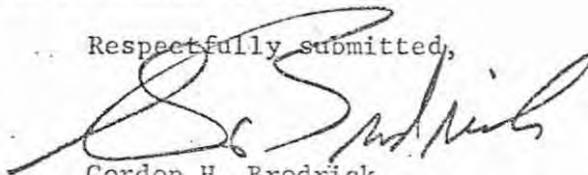
The motion was made, seconded and carried that the Committee recommend to the Trustees that they sell two greenhouses to Marilyn Srigley, Sheridan, for a total of \$1,000, and one greenhouse to Lyman McDonald, Laramie, for his bid of \$112.50; that Natrona County School District be given as many of the remaining three as requested; and that all are to be removed by the recipients within a time period specified by the University.

Mr. Geraud reported it was his understanding that the School District at Riverton is interested in receiving a greenhouse, too. It was agreed that any school district in the State wanting the greenhouses that are left following the sale should be allowed a chance to have them under the same terms offered to Natrona County. Should there be too many school districts wanting them, the greenhouses are to be distributed by lot. The original motion was amended accordingly.

Mr. Bunning joined the meeting at 2:45 P.M.

ADJOURNMENT The meeting was adjourned at 2:50 P.M.

Respectfully submitted,



Gordon H. Brodrick
Chairman pro-tem